

## Math 2153: Calculus II, Section 007

**Professor:** Paul Fili

**E-mail:** [paul.fili@okstate.edu](mailto:paul.fili@okstate.edu) (e-mail me with questions at any time)

**Lecture:** MWF 10:30-11:20 in AGH 009

**Office:** 532 Mathematical Sciences Building

**Office Hours:** Tues. 10:00-10:50am in my office (MS 532), Wed. 2:30-4:30 (in the MLSC, 5<sup>th</sup> floor of Low Library), and by appointment.

**WebAssign site:** <https://www.webassign.net/>

Your class key is: **okstate 6078 6602**

You will need this key to sign up for WebAssign. ***Be sure to sign up for WebAssign immediately! The first homework assignment is due 11:00 p.m. on Friday, August 23.***

**Online Classroom (D2L) site:** <https://oc.okstate.edu> (then log in and find our course)

**Prerequisite:** Grade of C or better in Math 2144 or equivalent.

**Textbook:** Calculus (Early Transcendentals, Second Edition), by Jon Rogawski

This is a three credit-hour mathematics class that goes quickly and will certainly be more abstract than other math courses you have taken. You should expect to average six hours of work outside of class per week and more if you are struggling. It is very difficult to succeed at this level of mathematics without consistently spending that much time reading the textbook, doing practice problems, and getting help. You are strongly encouraged to attend my office hours and use the tutoring resources at the MLSC. This is a great way to ensure you succeed in this course.

**Grading:** The grading for this course will be as follows:

3 hour-long midterm exams	15% each (x3 = 45%)
Final exam	25%
Homework, quizzes, and classwork	30%

If beneficial to your grade, the lowest of your three midterm scores will be replaced by your final exam score. Your two lowest WebAssign scores will be dropped. No quizzes will be dropped from that category.

**Attendance:** Attendance is required. It is extremely rare for a student to do well if he or she misses many classes.

**Quizzes and Classwork:** I will sometimes give short quizzes and classwork in class, not necessarily announced in advance.

**Exams:** All exams will be in class. The tentative midterm exam dates are:

- Exam 1: Friday, September 19 in lecture
- Exam 2: Friday, October 17 in lecture
- Exam 3: Friday, November 21 in lecture

The final exam is on **Wednesday, December 10**, from 10:00 to 11:50 a.m. (This time is fixed by the registrar.)

**You must be present for the final exam.** You must tell me in writing by **Monday, November 17** if you have a university-approved conflict with the final exam time; if you do not meet that deadline, you may not be allowed to take a make-up exam.

**Homework:** It is impossible to learn calculus without practicing it. I will assign homework essentially every week. You will use WebAssign to do a lot of the computational homework. It is your responsibility to check on D2L and WebAssign to view current assignments; **in particular, “I didn't know we had homework this week” will never be an acceptable excuse.** I do not generally accept late homework. (Ask me if you have extenuating circumstances; occasionally, I will be more generous if it's a one-time problem.)

Missing homework can dramatically lower your course grade, so please keep up with the work, and start early. **Computer or network difficulties are not an excuse for late homework.** Sometimes the webwork server will experience delays. You should plan to submit your solutions online earlier enough to avoid any problems with delays before the deadline. In particular, **“The server wasn't working” will not be an acceptable excuse for late homework.** Plan ahead and submit your work early!

You should expect to have to work hard to get some of the problems. You will find it helpful to speak to me and your classmates as you work, and office hours are an ideal time to do so.

**Conflicts:** I will offer reasonable accommodation in the event that you miss a major assessment activity for a valid and documented reason, assuming documentation is provided **in advance**, unless absolutely impossible. For a quiz or exam, you need to tell me as soon as you know you have a conflict and will be ineligible for a make-up if you do not. I require proof of the reason for your absence (e.g., a doctor's note, proof of involvement in an OSU-sponsored activity, etc.), and you should not assume you will be eligible for a make-up exam or quiz unless I have explicitly approved your request.

**Calculators and electronic aids:** Basic scientific calculators will be allowed during exams **but are not required.** All exam questions will be solvable without a calculator. Nothing that has wireless connectivity or the ability to enter text (in particular, cell phones and the like) will be allowed during exams.

**Academic Honesty:** You are expected to follow the academic integrity policy. Do not copy work directly from other students, allow other students to copy your work, or present work you find in printed or electronic sources as your own. You may get help on homework from other people or sources, but should write your solutions independently, without looking at anything someone else has produced. **In this class, copying on quizzes or exams or allowing someone to copy off of you may result in an F! for the course. Copying or allowing someone to copy your work on homework carries a penalty of up to 10 percentage points off your semester homework grade in the first instance and an F! in the class in a second instance.** Fraudulently signing an attendance sheet for someone else or having someone sign for you may result in an F! in the class at my discretion. For questions, contact the Office of Academic Affairs, 101 Whitehurst, (405) 744-5627, <http://academicintegrity.okstate.edu>. I deal with cheating very harshly; don't take any chances.

**What if I need help?** First and foremost, come see me and ask questions! Office hours are usually the best time to come and ask me questions, but they are equally useful as a common time to meet and work together with your classmates. There is also free tutoring available in the MLSC, which is the same area where I will hold some of my office hours. See <http://www.math.okstate.edu/mlsc> for details. **Above all, get in touch with me if you are having any difficulties.** Good luck!

**Syllabus Attachment:** Please read the OSU syllabus attachment which follows this document, as it has a lot of important information, including instructions about disability accommodations. If you require accommodations as the result of a disability, you must contact the Office of Student Disability Services and they will inform me as to what accommodations should be provided.



# OKLAHOMA STATE UNIVERSITY

## SYLLABUS ATTACHMENT

### Fall 2014

<http://academicaffairs.okstate.edu/faculty-a-staff>

**YOUR SUCCESS AS A STUDENT IS OUR TOP PRIORITY.**  
**THIS INFORMATION IS PROVIDED TO ANSWER QUESTIONS MOST OFTEN ASKED BY STUDENTS.**

#### IMPORTANT DATES

Last day to add a class (without instructor permission)	8/25/2014
Last day to drop a course with no grade and 100% refund	8/25/2014
Last day to add a class (requires instructor & advisor permission)	8/29/2014
Last day to drop a course or withdraw from the University with an automatic "W" and receive a partial refund (requires advisor signature)	8/29/2014
Last day to post 6 week grades	9/30/2014
Last day to file diploma application (for name to appear in Fall Commencement program)	11/3/2014
Last day to drop a class or withdraw from the University with an automatic "W"	11/7/2014
Last day to withdraw from all OSU classes with an assigned grade of "W" or "F"	11/21/2014
Pre-Finals week	12/1 – 12/5/2014
Final examinations	12/8 – 12/12/2014

*Note: Outreach, internet, and short courses have unique drop/add and refund deadlines; lookup the specific deadlines for these courses on the Short, Internet and Outreach Class Schedules page of the Registrar's website.*

#### Fall Semester Holidays

University Holiday	9/1/2014
Students' Fall Break	10/24/2014
First day of students' Thanksgiving break (no classes)	11/26/2014
University Holiday	11/27 – 11/28/2014

#### DROPPING A COURSE AND WITHDRAWING FROM THE UNIVERSITY, students often confuse these terms.

**Dropping a Course** (or courses) may occur during the first twelve weeks of the semester. This means, however, that you are still enrolled in at least one other OSU course. Exceptions to the deadlines above may only be considered by petition due to documented extraordinary circumstances and committee approval. The Retroactive Drop/Withdraw Petition and the Petition for a Refund of Tuition and Fees forms are available on the Registrar's [website](#).

**Withdrawing** from the university means that you are dropping *all* of your courses and *are no longer enrolled for the current semester*. This may occur until the Friday before pre-finals week. The withdrawal process is initiated with your academic advisor in your student academic services office. For additional information and dates, go to: <http://academicaffairs.okstate.edu/policies-a-procedures/35-adding-a-dropping-policy>

#### ALERTS AND RESCHEDULING

If the OSU campus officially closes due to inclement weather or other emergencies, alerts are provided to local news media and are posted on the OSU website. Exams, classes, or assignments that are missed in these circumstances may be rescheduled at times that are outside the normal meeting schedule for the class. If valid, documented circumstances prohibit students from attending the rescheduled classes, instructors should provide reasonable alternative means for makeup.

#### ACADEMIC INTEGRITY POLICY

Oklahoma State University is committed to the maintenance of the highest standards of integrity and ethical conduct of its members. This level of ethical behavior and integrity will be maintained in this course. Participating in a behavior that violates academic integrity (e.g., unauthorized collaboration, plagiarism, multiple submissions, cheating on examinations, fabricating information, helping another person cheat, unauthorized advance access to examinations, altering or destroying the work of others, and fraudulently altering academic records) will result in an official academic sanction. Violations may subject you to disciplinary action including the following: receiving a failing grade on an assignment, examination or course, receiving a notation of a violation of academic integrity on your transcript, and being suspended from the University. You have the right to appeal the charge. Contact the Office of Academic Affairs, 101 Whitehurst, 405-744-5627. Go to <http://academicintegrity.okstate.edu/> for a video on OSU's academic integrity policy and additional information.



#### COPYRIGHT & FAIR USE POLICY OF COURSE MATERIALS

Course materials may not be published, leased, sold to others, or used for any purpose other than appropriate OSU-related individual or group study without the written permission of the faculty member in charge of the course and other copyright holders. This paragraph grants you a limited license giving you access to materials for this course, including PowerPoint slides, audio/video recordings, written, or other materials, for appropriate OSU-related educational use only. Lectures should not be recorded without permission from the faculty member and must not be further disseminated or shared.

#### CLASS ATTENDANCE

Class attendance is a critical component of learning; therefore, you are expected to attend and participate fully in all scheduled class meetings. Many instructors consider attendance so essential that your grade may be affected by your absence. *SOME DEPARTMENTS AND PROFESSORS HAVE MANDATORY ATTENDANCE POLICIES*. If no written attendance policy is provided before the last day to add a class without instructor permission, no penalty may be assessed for class absences although you may not be permitted to make up certain in-class activities. If you are required to participate in official university-sponsored activities or military training, you should receive an excused absence unless the written course attendance policy indicates otherwise. If you will be absent from class for sponsored activities, you must provide prior notification of the planned absence to the instructor. You may be required to submit assignments or take examinations before the planned absence.

#### PRE-FINALS WEEK POLICY

Final examinations are scheduled at the end of each semester and are preceded by pre-finals week, which begins seven days prior to the first day of finals. During pre-finals week, all normal class activities will continue; however, no assignment, test, or examination accounting for more than 5% of the course grade may be given; and no activity or field trip may be scheduled that conflicts with another class. This excludes makeup and laboratory examinations, out-of-class assignments (or

projects) made prior to pre-finals week, and independent study courses. No student or campus organization may hold meetings, banquets, receptions, or may sponsor or participate in any activity, program, or related function that requires student participation. For additional information, contact the Office of Academic Affairs, 405-744-5627, 101 Whitehurst.

### **FINAL EXAM OVERLOAD POLICY**

In the event that you have three or more final exams scheduled for a single day, you are entitled to arrange with the instructor of the highest numbered course (4 digit course number) or two highest, if you have four finals on one day, to re-schedule that examination(s) at a time and place of mutual convenience during final exam week. If the final exam overload includes a common final exam, the common final exam is excluded from rescheduling unless multiple common exams are scheduled at the same time. You should submit this request in writing, with a copy of your class schedule, at least two weeks prior to the beginning of final exam week. The instructor has one week prior to the beginning of final exam week to arrange a mutually convenient time and place for administration of the final exam. After one week, if an agreement cannot be reached, take the request to the department head.

### **INFORMATION TECHNOLOGY**

**Student Email** - OSU uses your OKSTATE.EDU email address as a primary form of communication. Students are expected to check their OSU email on a frequent and consistent basis to remain informed of their official university business. If you do not use the OSU email system you must redirect your okstate.edu email using the Orange-Key System ([www.okey.okstate.edu](http://www.okey.okstate.edu)). Failure to maintain an accurate email address may result in missed or lost university communications. For email assistance contact the IT Helpdesk at 405-744-HELP (4357).

**Computer Labs** - A complete description of computer labs and hours of operations are available at their website: <https://it.sharepoint.okstate.edu/TechnologySupport/DeskSide/default.aspx>. Lab information is also available by calling the Information Technology Help Desk, 405-744-HELP (4357).

### **LIBRARY HOURS**

**Edmon Low Library (405-744-6812)**

**Digital Library Toll Free: (1-877-744-9161)**

Monday-Thursday	7:00 a.m.-2:00 a.m.
Friday	7:00 a.m.-10:00 p.m.
Saturday	9:00 a.m.-10:00 p.m.
Sunday	9:00 a.m.-2:00 a.m.

\*For holiday and intersession hours, check

<http://www.library.okstate.edu/services/hours.htm>

\*Contact the following for information on hours of operation:

Architecture Library	405-744-6047
Curriculum Materials Library	405-744-6310
Veterinary Medicine Library	405-744-6655

Library web address: [www.library.okstate.edu](http://www.library.okstate.edu)

### **GENERAL EXPECTATIONS OF STUDENTS**

By enrolling at Oklahoma State University, you accept responsibility for complying with all University policies and contracts, and for local, state and federal laws on- or off-campus that relate to the University's mission. **The Student Rights and Responsibilities Governing Student Behavior** document explains the standards of behavior expected of you, processes in place for enforcing the rules, and the University's response to violations <http://studentconduct.okstate.edu/>

In general, the University expects you to respect the rights of others and authorities, represent yourself truthfully and accurately at all times, respect private and public property, and take responsibility for your own actions and the actions of your guests. Call 405-744-5470 for more information.

### **SEEK ANSWERS TO YOUR QUESTIONS**

The OSU faculty and staff want you to be successful in your educational pursuits. If you have questions or concerns, seek help EARLY. We are here to assist you.

### **WHERE TO GO FOR HELP**

**Instructor** - If you have questions regarding your class, talk to your instructor. Faculty members usually include their office hours and/or phone number in the class syllabus. If you cannot locate this information, set a time to meet with your instructor by speaking with him/her prior to or immediately following your class session or check with the departmental office on when the instructor may be available.

**Academic Advisor** - All students will benefit by conferring with an advisor on a regular basis. If you do not know your advisor, or are unhappy with your advisor, talk to the Student Academic Services Director for your college.

**Academic911.okstate.edu** - Your online resource for academic and personal success, sponsored by Student Affairs.

### **Mathematics Learning Success Center**

5th Floor, Edmon Low Library/405-744-5818

<http://www.math.okstate.edu/>

Tutors are available to answer questions for classes ranging from Beginning Algebra through Calculus II. Tutoring for Differential Equations and Linear Algebra is offered at specific times.

### **Writing Center**

440 Student Union/405-744-6671

<http://osuwritingcenter.okstate.edu>

The Writing Center helps writers throughout the composing process; you should plan to visit early and often throughout the semester, not just the day before an assignment is due. Tutors will work with you to improve your brainstorming, organizational, and composing techniques.

### **Learning & Student Success Opportunity (LASSO) Tutoring Center**

021 Classroom Building/405-744-3309

<https://lasso.okstate.edu/>

LASSO offers free individual tutoring for a variety of courses.

### **University Counseling Services**

320 Student Union/405-744-5472 or 405-744-7007

<http://ucs.okstate.edu/>

Professional counselors offer confidential personal and/or career counseling.

### **Office of Student Disability Services**

315 Student Union/405-744-7116

<http://sds.okstate.edu/>

According to the Americans with Disabilities Act, each student with a disability is responsible for notifying the University of his/her disability and requesting accommodations. If you think you have a qualified disability and need special accommodations, you should notify the instructor and request verification of eligibility for accommodations from the Office of Student Disability Services. Please advise the instructor of your disability as soon as possible, and contact Student Disability Services, to ensure timely implementation of appropriate accommodations. Faculty have an obligation to respond when they receive official notice of a disability but are under no obligation to provide retroactive accommodations. To receive services, you must submit appropriate documentation and complete an intake process during which the existence of a qualified disability is verified and reasonable accommodations are identified.

### **Office of Equal Opportunity**

408 Whitehurst/405-744-9153

Oklahoma State University policy prohibits discrimination based upon gender, race, color, ethnicity, age, religion, national origin, veteran's status, disability, or sexual orientation. If you believe that you are being discriminated against, please contact this office.