

Constitution of Oklahoma State University Student Chapter of the Association for Women in Mathematics

Article I - Organization Name

Section One: The name of this organization shall be Oklahoma State University Student Chapter of the Association for Women in Mathematics (Okstate-AWM).

Article II - Purpose

Section One: The purpose of this organization shall be to promote an increased knowledge of and greater interest in the mathematical sciences, including pure and applied mathematics, statistics, and their applications. The organization also aims to promote a greater understanding of the contributions of women in the mathematical sciences, mentor and encourage women and girls as they consider and/or prepare for careers in the mathematical sciences.

Article III - Membership

Section One: Voting membership is limited to currently enrolled OSU students.

Section Two: Any undergraduate and graduate is permitted to be a member of the group.

Section Three: Membership will be non-discriminatory on the basis of race, religion, color, creed, veteran's status, national origin, sex, sexual orientation, age, marital status or disability.

Section Four: Active members that are in good standing are members who attend at least one event a year.

Article IV - Officers

Section One (Eligibility): In order to be an executive officer, members must

- A. Be a full-time student at Oklahoma State University
- B. Have a minimum GPA of a 2.0 for undergraduates and 3.0 for graduate students
- C. Be a member of AWM.

Section 2 (Titles and Duties of Executives):

- A. The President shall...
 - a. Lead the Chapter and manage its activities in accordance with the policies and procedures of the AWM and these chapter bylaws.

- b. Preside at all meetings of the chapter and its executives Council.
 - c. List what the President will do.
- B. The Vice President shall...
- a. Preside at meetings in the absence of the President,
 - b. Assist the President in the management of the Chapter
 - c. Perform other duties that may be assigned by the President
- C. The Secretary shall...
- a. keep the minutes of all Chapter and Executive Council meetings
 - b. Maintain the records of the Chapter
 - C. Submit the Officer and Sponsor contact information to the AWM Headquarters annually
 - d. Submit any proposed amendment to the bylaws to the AWM Student Chapters Committee.

Tally and reporting votes from the Annual Election

Handle other correspondence pertaining to chapter business

D. The Treasurer shall...

- a. Complete the Treasurer's Training Module online.
- b. Collect dues, pay all bills, and maintain the Chapter's financial records.
- c. Prepare the Chapter's Annual Financial Report for annual presentation to the Chapter.
- e. Other officers/committee chairs may be established as outlined in the bylaws of this organization.

Section Three (Advisor): The Advisor of this organization shall serve to monitor and aid the organization. The Advisor must be a full time Oklahoma State University faculty or staff member. Advisor shall be selected by the officers. The advisor will not have voting rights within this organization.

Article V - Elections

Section One (Eligibility to Vote): Members of this organization are eligible to vote by the following:

- A. All members of the chapter are eligible to vote.

Section Two (Election Process): The election process is as follows.

A. Elections will be held in every spring semester.

Section Three (Term of Office): Terms of office will be as follows.

A. Officers will serve for one year.

Section Four (Filling Vacant Officer Positions): If a vacancy should arise between elections, the Executive Council shall appoint a new Officer to fill the vacated post until the next election.

Article VI - Quorum

Section One: A quorum of the Chapter shall be defined as 51 percent of the voting membership of the Chapter or at least three members, whichever is greater.

Article VII - Bylaws

Section One: A bylaw may be passed at any regular meeting of the organization by a majority vote of those in attendance, providing a quorum is present.

Article VIII - Dues

Section One: Dues, if any, shall be fixed annually by the Executive Council.

Article IX - Compliance

Section One: At the beginning of the fall semester, the President of the Oklahoma State University Student Chapter of the Association for Women in Mathematics shall report the name of officers and advisors to the Department of Leadership and Campus Life and shall promptly report any changes that occur during the school year.

Section Two: Oklahoma State University Student Chapter of the Association for Women in Mathematics will comply with all Oklahoma State University policies and regulations.

Section Three: The funds of Oklahoma State University Student Chapter of the Association for Women in Mathematics, if any, will be deposited with the University banking services and these may be audited yearly, preferably at the time a new treasurer is installed.

Section Four: It is understood that failure to submit such materials, either through continued negligence or willful omission, may result in the suspension of the charter of this organization by the Committee on Student Organizations.

Article X - Amendments

Section One: Amendment may be made in a meeting, provided that quorum is present.

Section Two: A simple majority of the voting members involved shall be required to carry a motion.

Section Three: All changes to the constitution will be submitted to the Department of Leadership and Campus Life for approval by the Committee on Student Organizations.