<u>CRN 71114</u>	Fall 2018	MWF 12:30-1:20, HS 330	
Instructor:	Dr. Janice French		
Office:	512 Math Sciences		
Office Hours:	Monday, Wednesday, Friday – a few minutes before and after class		
	Monday – 7:00 – 8:00 PM - MLSC		
	Friday – 8:00 - 9:30 - 512 Math Sciences		
	Also by appointment		
* Telephone:	744-5282 – This is a land line, and does no	t receive text messages	
* e-mail:	jfrench@osufpp.org – This is the best way	to reach me. I will respond to your email as	
	quickly as I can.		

Math 2123 – Calculus for Technology Programs II

Required Textbook Package and Supplies:

- Textbook Package. Technical Calculus with Analytical Geometry by Peter Kuhfittig
- <u>Graphing Calculator</u>. You may find it helpful to use a graphing calculator for this course. You may use TI-83, TI-84, TI-83 Plus, or TI-84 Plus calculators, but NOT TI-89 or TI Inspire. It must be a dedicated calculator, not a phone or iPad or anything similar. You can check out a calculator from the Math Department Office, for free, for the semester. If you want one, please get it early. They do run out. Depending on the material covered, I may or may not allow you to use your calculator on an exam or a quiz.

Notes: I will post, on our D2L (BrightSpace) site, a general outline of the class notes, but no details. The outline is there to help you organize the notes you take during class, not as a substitute for you coming to class and taking notes. You may find it helpful to print them and bring them with you to class. They are not required.

* Attendance: Attendance is very important in any course. Not surprisingly, students who attend class regularly do better! Please come to class prepared to work. Please do not ask if it is okay for you to miss class or if what is covered in class on a given day is important; the decision to miss class is yours alone. You do not need, nor will you receive, my permission.

Attendance will be taken each day and may be reported along with your grade. You must pay attention and participate in class activities to be counted as present. For students with three or fewer absences, two additional quiz scores will be dropped. (See below).

Course Evaluation: Grades will be calculated according to the following table. Your grade will be determined by the higher of the two options.

Point Distribution			
	Option 1	Option 2	
Quizzes	30%	30%	
Exam #1	15%	10%	
Exam #2	15%	10%	
Exam #3	15%	10%	
Final Exam	25%	40%	
Total Available	100%	100%	

Grading Scale			
90 – 100%	А		
80 – 89%	В		
70 – 79%	С		
60 – 69%	D		
Below 60%	F		

Homework and in-class assignments: Homework will be assigned, but not turned in for a grade. The homework is there to help you learn the material and do well on the quizzes and tests. It is your responsibility to get help with the homework if you need it. You will find the homework assignments in the Content area of our class D2L site.

Quizzes: Several quizzes will be given during the semester (approximately one per week). The format will vary – they may be individual in-class quizzes, group quizzes, or take-home quizzes. There will be NO make-up quizzes. You MUST be in class to take the quiz, even if it is assigned as a take-home quiz.

* **Examinations:** There will be three fifty-minute examinations and a 110-minute comprehensive final exam. Makeup exams will be given only if you request and obtain approval in advance, and only for serious and unavoidable conflicts. Makeup exams will be arranged between the student and instructor. Serious and unavoidable conflicts do **NOT** include things like vacations, even if airline tickets are non-refundable and arranged by your family. The final exam date and time are not negotiable. If you miss the final exam, you will be given the opportunity to take it the following semester.

Friday, November 14

Tentatively, exams will be given in class on the following dates:

Friday, September 21

The final exam will be given in our regular classroom^{*} at the time scheduled in the OSU exam schedule: Wednesday, December 12, 10:00-11:50 am

Wednesday, October 17

MLSC (Math Learning Success Center) The MLSC is located on the 5th floor of the library. The schedule will be posted on D2L. It is an additional resource for help with your homework.

Cell Phones and other electronics: Please turn off your cell phones in class, and put them away. Cell phones may not be used at any time during class, unless cleared in advance by the instructor. Use of a cell phone or other electronics, during class for any reason, including, but not limited to phone calls, texting, or games, will result in you being considered absent for the class.

D2L Site: All homework assignments will be posted on the D2L site (oc.okstate.edu). Any additional information, such as additional office hours, will also be posted on D2L.

Additional University Information:

Syllabus Attachment: OSU has compiled useful information that applies to all classes. A link will be posted on D2L. This website includes add/drop/withdrawal dates, university holidays, accommodations for students with disabilities, academic resources, and much more. You are responsible for reading this information now and having any questions answered.

Incomplete Grade: The grade of "I" is given to students who satisfactorily completed the majority of the course work and whose work averages "D" or better, but who have been <u>unavoidably</u> prevented from completing the remaining work of the course. A condition that the students must repeat the course in order to remove the "I" is not permitted. The maximum time allowed for a student to remove an "I" is one calendar year.

Academic Integrity: The university has explicit rules governing academic integrity. Please consult the OSU Syllabus Attachment mentioned above. Working with another person or in study groups on problems can be helpful in learning the material. I encourage you to work together if you find it helpful. However, *all written and on line work submitted must be your own. Academic dishonesty (cheating) will be dealt with as harshly as the university allows. Don't do it!

Special Accommodations for Students: If you think you have a qualified disability and need special accommodations, you should notify the instructor and request verification of eligibility for accommodations from the Office of Student Disability Services.

* Additional explanations can be found on the D2L site.

Any changes to this syllabus will be posted on the D2L site and communicated to the students via email.